

**COURSE DATA****Data Subject**

<b>Code</b>	44378
<b>Name</b>	External Internships
<b>Cycle</b>	Master's degree
<b>ECTS Credits</b>	9.0
<b>Academic year</b>	2023 - 2024

**Study (s)**

<b>Degree</b>	<b>Center</b>	<b>Acad. Period year</b>
2204 - Master's Degree in Social Economics (Cooperatives and Non-Profit Organisations)	Faculty of Economics	1 Second term

**Subject-matter**

<b>Degree</b>	<b>Subject-matter</b>	<b>Character</b>
2204 - Master's Degree in Social Economics (Cooperatives and Non-Profit Organisations)	20 - External Internships	Optional

**Coordination**

<b>Name</b>	<b>Department</b>
MONREAL GARRIDO, MANUEL	105 - Business Administration 'Juan José Renau Piqueras'

**SUMMARY****English version is not available**

Uno de los logros de mayor alcance del master ha sido la incorporación de las entidades de Economía Social a las actividades de formación de los alumnos a través de las prácticas formativas. Posibilitando así que los alumnos apliquen los conocimientos y habilidades adquiridas en el master mediante su participación directa en la realización de las actividades que las entidades lleven a cabo. Las prácticas formativas son las actividades realizadas por los estudiantes del máster en empresas, instituciones y entidades de la Economía Social y que tienen como objetivo complementar la formación universitaria del estudiante sin que existe una relación laboral entre el estudiante y la empresa. Las prácticas formativas externas que contempla el máster son del tipo "prácticas integradas en los planes de estudio con correspondencia en créditos académicos".



## PREVIOUS KNOWLEDGE

### Relationship to other subjects of the same degree

There are no specified enrollment restrictions with other subjects of the curriculum.

### Other requirements

Es necesario haber cursado las asignaturas correspondientes al primer cuatrimestre del plan de estudios del máster.

## COMPETENCES (RD 1393/2007) // LEARNING OUTCOMES (RD 822/2021)

### 2204 - Master's Degree in Social Economics (Cooperatives and Non-Profit Organisations)

- Students should apply acquired knowledge to solve problems in unfamiliar contexts within their field of study, including multidisciplinary scenarios.
- Students should be able to integrate knowledge and address the complexity of making informed judgments based on incomplete or limited information, including reflections on the social and ethical responsibilities associated with the application of their knowledge and judgments.
- Students should communicate conclusions and underlying knowledge clearly and unambiguously to both specialized and non-specialized audiences.
- Students should demonstrate self-directed learning skills for continued academic growth.
- Comprender el funcionamiento de las entidades y empresas que conforman la Economía Social
- Students should possess and understand foundational knowledge that enables original thinking and research in the field.
- Know how to work in multidisciplinary teams reproducing real contexts and contributing and coordinating their own knowledge with that of other branches and participants.
- Participate in, lead and coordinate debates and discussions, be able to summarize them and extract the most relevant conclusions accepted by the majority.
- Use different presentation formats (oral, written, slide presentations, boards, etc.) to communicate knowledge, proposals and positions.
- Proyectar sobre problemas concretos sus conocimientos y saber resumir y extraer los argumentos y las conclusiones más relevantes para su resolución.
- Ser capaces de buscar, ordenar, analizar y sintetizar la información, seleccionando aquella que resulta pertinente para la toma de decisiones.
- Saber trabajar en equipo con eficacia y eficiencia.
- Ser capaces de tomar decisiones tanto individuales como colectivas en su labor profesional y/o investigadora.



- Have a proactive attitude towards possible changes that may occur in their professional and/or investigative work.
- Be able to integrate new technologies in their professional and/or research work.
- Know how to write and prepare presentations to present and defend them later.
- Be able to integrate into teams, both as managers or coordinators and for specific and limited functions and in support of the team or of others.
- Conocer la realidad sectorial de las cooperativas y sociedades laborales: su funcionamiento y peso dentro de la Economía Social.
- Conocer la realidad sectorial de las entidades no lucrativas (asociaciones y fundaciones): su funcionamiento y peso dentro de la Economía Social.

## LEARNING OUTCOMES (RD 1393/2007) // NO CONTENT (RD 822/2021)

English version is not available

## DESCRIPTION OF CONTENTS

### 1. Management Area

Collaboration in the design of the entity's Strategic Plan and its implementation. Collaboration in the formulation and execution of projects. Studies of products and services of the entity and its market. R+D+i, financial, commercial, organizational studies, etc.

### 2.

Collaboration in the implementation of quality assurance, in the design and redesign of administrative processes and in the operational work of the entity.

### 3.

Collaboration in carrying out financing plans and in the implementation of accounting systems. Collaboration in the preparation of accounting and economic reports and in the liquidation of the company's tax obligations.

### 4.

Collaboration in the preparation of legal and labor reports of the company. Collaboration on labor issues, regulatory studies, etc.



5.

Collaboration in carrying out market studies, satisfaction of clients and applicants for services and remuneration of vendors. Collaboration in purchasing planning and supplier selection. Selection of distribution channels and application of promotion techniques.

6.

Collaboration in the development of staff recruitment programs in all its phases (recruitment, selection and orientation of new employees). Collaboration in the planning of company training and in the management of public incentives for company training. Collaboration in the application of staff motivation techniques.

7.

Planning and Programming of production and services. Study of needs and evaluation of resources. Collaboration in planning the production of goods and services.

## WORKLOAD

ACTIVITY	Hours	% To be attended
Internship		100
<b>TOTAL</b>	<b>0,00</b>	

## TEACHING METHODOLOGY

English version is not available

## EVALUATION

**Policy for the use of Artificial Intelligence (AI).** A paragraph should be included at the end of any task that uses Artificial Intelligence, explaining what it has been used for and what instructions have been applied to obtain the results. Failure to do so will violate the academic honesty policy and will be considered plagiarism. In fact, according to article 11.g of Law 3/2022, of February 24th, on university coexistence, regarding ChatGPT, it shall be considered a very serious offense to fully or partially plagiarize a work, or engage in academic fraud in the preparation of any assignment or activity requested of the students. Academic fraud shall be understood as any deliberate behavior aimed at falsifying the results of an exam or assignment, whether it is one's own or someone else's (including the improper use of artificial intelligence such as ChatGPT), carried out as a requirement to pass a subject or demonstrate academic performance.



## REFERENCES

### Basic

- Roca, V.E. (2009): Cómo mejorar tus habilidades sociales, ACDE, Valencia.
- Goleman, D. (1999): La práctica de la inteligencia emocional, Ed. Kairós, Madrid.
- Biblioteca de ciencias sociales de la UV "Guía de recursos bibliográficos sobre economía social" <https://cibisoc.blogs.uv.es/recursos-tematicos/economia-social/>
- Chaves,R., Fajardo,G, Monzón,J.L. (dir) (2020): Manual de economía social, Editorial Tirant lo blanc, Valencia

### Additional

- Rogers, C. (2002): El proceso de convertirse en persona, Ed. Paidós, Madrid.