

**COURSE DATA****Data Subject**

<b>Code</b>	36165
<b>Name</b>	External internships
<b>Cycle</b>	Grade
<b>ECTS Credits</b>	12.0
<b>Academic year</b>	2021 - 2022

**Study (s)**

<b>Degree</b>	<b>Center</b>	<b>Acad. year</b>	<b>Period</b>
1316 - Degree in Economics	Faculty of Economics	4	First term

**Subject-matter**

<b>Degree</b>	<b>Subject-matter</b>	<b>Character</b>
1316 - Degree in Economics	24 - Professional internships	External Practice

**Coordination**

<b>Name</b>	<b>Department</b>
BOIX DOMENECH, RAFAEL B.	132 - Economic Structure
ESCRICHE BERTOLIN, MARIA LUISA	10 - Economic Analysis
RICO BELDA, PAZ	10 - Economic Analysis

**SUMMARY**

External Internships are placement activities carried out by students in companies or institutions and entities.

The aim of External Internships is for students to acquire, through a period of integration in a company, technical skills (know-how), interpersonal skills (knowing how to act) and thinking processes (knowing how to be) which will enable them to face the world of work, guaranteeing a greater degree of success.

The specific training activities to be developed in EXTERNAL INTERNSHIPS depend on the profile of the placement offered. Therefore, the acquisition of competences during the internship will closely reflect the profile of the placement.



The following parameters should be sought when offering external internships:

- Incorporation of the student into the environment of the company, entity, organization and/or tourist institution. The teaching methodology should always be active and participatory, being complemented, where appropriate, by specific theoretical-practical training provided by the University, the company and/or host institution.
- Experience of professional practices with the objective of comparing the theoretical knowledge acquired during the degree with the practical knowledge gained in the company/organization/institution.
- The completion of tasks that test the critical and reflective capacity of the student and put into practice their ability to analyse and synthesize the areas studied.

Each centre of the Universitat de València has an Internship Committee, the body in charge of organization and academic supervision in coordination with the Academic Commissions of the degrees attached to the centre and with the support of the University-Business Foundation of Valencia (ADEIT).

The Faculty of Economics' Student Guide to External Internships can offer further information:

[https://www.uv.es/econdocs/Practicas/guia/Guia\\_practicas\\_en](https://www.uv.es/econdocs/Practicas/guia/Guia_practicas_en)

## PREVIOUS KNOWLEDGE

### Relationship to other subjects of the same degree

There are no specified enrollment restrictions with other subjects of the curriculum.

### Other requirements

See Requirements in the Faculty of Economics' Student Guide to External Internships:

[https://www.uv.es/econdocs/Practicas/guia/Guia\\_practicas\\_en](https://www.uv.es/econdocs/Practicas/guia/Guia_practicas_en)

## OUTCOMES

### 1316 - Degree in Economics

- Show critical thinking skills.
- Show ethical commitment and social responsibility at work, respect the environment and human rights and promote equality between men and women and the culture of peace.



- Be able to collect and analyse information.
- Have oral and written communication skills in the native language.
- Have decision-making skills and be able to apply knowledge to practice.
- Be able to work in a team (including interdisciplinary teams).
- Be able to learn autonomously.
- Be able to use ICTs.
- Be able to use English in a professional environment.
- Apply the principles of economic analysis (rational decision) to the diagnosis and resolution of problems.
- Be able to prepare and defend an economic report.

## LEARNING OUTCOMES

- Understand the general operating system of the different functional areas and their importance within the company/institution.
- Learn in a practical and active way the operation of each department and its interrelations.
- Acquire skills and knowledge of each of the essential tasks that are developed in the departments.
- Analyse the organizational model of the company and the processes related to it.
- Be able to integrate into existing working teams.
- Apply the knowledge acquired throughout the degree programme.
- Learn to respect the hierarchical structure.
- Learn to show initiative and know how to communicate ideas clearly.
- Assume the principles that govern work: respect, punctuality and order.

## DESCRIPTION OF CONTENTS

### 1. Training program

See Training Programs in the Faculty of Economics' Student Guide to External Internships:

<http://go.uv.es/v2SHRpC>

**WORKLOAD**

ACTIVITY	Hours	% To be attended
Internship		100
<b>TOTAL</b>	<b>0,00</b>	

**TEACHING METHODOLOGY**

- Placement in companies, entities, organizations and/or tourism institutions, developing varied tasks depending on the profile of the position held, and complemented where appropriate with theoretical-practical training being put into practice.
- Attendance at supervisory meetings with the company tutor
- Attendance at supervisory meetings with the academic tutor

**EVALUATION**

See Evaluation of Placements in the Faculty of Economics' Student Guide to External Internships:

[https://www.uv.es/econdocs/Practicas/guia/Guia\\_practicas\\_en](https://www.uv.es/econdocs/Practicas/guia/Guia_practicas_en)

**REFERENCES****Basic**

- Castellano:

Guía del estudiante de las Prácticas Externas de la Facultat d'Economia:

[https://www.uv.es/econdocs/Practicas/guia/Guia\\_practicas\\_cs](https://www.uv.es/econdocs/Practicas/guia/Guia_practicas_cs)

Real Decreto 592/2014, de 11 de julio, regula la realización de prácticas formativas en empresas e instituciones por parte de los estudiantes universitarios.

Reglamento de Prácticas Externas aprobado por la Junta de Gobierno de la Universitat de València el 26 de junio del 2012, ACGUV 131/2012.

Valenciano:

Guia de l'estudiant de les Pràctiques Externes de la Facultat d'Economia:

[https://www.uv.es/econdocs/Practicas/guia/Guia\\_practicas\\_vl](https://www.uv.es/econdocs/Practicas/guia/Guia_practicas_vl)

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Reglament de Pràctiques Externes aprovat per la Junta de Govern de la Universitat de València el 26 de juny del 2012, ACGUV 131/2012.

Inglés:

Faculty of Economics´ Student Guide to External Internships:

[https://www.uv.es/econdocs/Practicas/guia/Guia\\_practicas\\_en](https://www.uv.es/econdocs/Practicas/guia/Guia_practicas_en)

Royal Decree 592/2014, of July 11, regulates the completion of training placements by university students in companies and institutions.

Regulation of External Internships approved by the Governing Board of the Universitat de València on June 26, 2012, ACGUV 131/2012.

## ADDENDUM COVID-19

**This addendum will only be activated if the health situation requires so and with the prior agreement of the Governing Council**

Adapting Curriculum Practices to the Covid-19 Pandemic

Following the recommendations of the Vicerectorat d'Ocupació i Programes Formatius it is established:

1. The development of the practices will be adapted, with the maximum possible flexibility, to such an extraordinary situation as the present one.
2. The internships will be carried out in person, provided that there are no new instructions from the competent authorities. Practices may also be carried out in distance or blended learning modes.
3. The assessment of the work placement shall be in accordance with that established in this guide, without prejudice to the need to adapt it to the situation existing at the time of carrying it out. In this way, attendance at the Employment and Entrepreneurship Forum will be evaluated if students are able to attend, and if not, it will be replaced, in its entirety, by the evaluation of the UVempleo course "Three steps towards your professional insertion".