

**COURSE DATA****Data Subject**

<b>Code</b>	34960
<b>Name</b>	Fundamentals of political and administrative science I
<b>Cycle</b>	Grade
<b>ECTS Credits</b>	12.0
<b>Academic year</b>	2021 - 2022

**Study (s)**

<b>Degree</b>	<b>Center</b>	<b>Acad. year</b>	<b>Period</b>
1300 - Degree in Political and Public Administration Sciences	Faculty of Law	1	Annual
1922 - D.D. in Law-Political and Public Administration Sciences	Faculty of Law	1	Annual
1924 - D.D. in Political and Public Admin. Sciences-Sociology	Faculty of Law	1	Annual
1925 - D.D. in Sociology-Political and Public Admin. Sciences	Faculty of Social Sciences	1	Annual

**Subject-matter**

<b>Degree</b>	<b>Subject-matter</b>	<b>Character</b>
1300 - Degree in Political and Public Administration Sciences	8 - Foundations of political and administration science (I)	Obligatory
1922 - D.D. in Law-Political and Public Administration Sciences	1 - Year 1 compulsory subjects	Obligatory
1924 - D.D. in Political and Public Admin. Sciences-Sociology	1 - Year 1 compulsory subjects	Obligatory
1925 - D.D. in Sociology-Political and Public Admin. Sciences	1 - Year 1 compulsory subjects	Obligatory

**Coordination**

<b>Name</b>	<b>Department</b>
OÑATE RUBALCABA, PABLO	55 - Constitutional Law, Political and Administrative Sciences
RODRIGUEZ TERUEL, JUAN	55 - Constitutional Law, Political and Administrative Sciences



## SUMMARY

**English version is not available**

La asignatura pertenece al grado de Ciencias Políticas, impartándose como obligatoria de primer curso. Implica el primer contacto de los alumnos con la Ciencia Política y la Administración (CPA), por lo que tiene carácter netamente introductorio. Además, es el primero de dos cursos dedicados a esta introducción general a la materia propia de la CPA. Por ello, en esta asignatura se repasan algunos de los principales temas de la Ciencia Política y de la Administración, que posteriormente serán desarrollados con mayor detenimiento –en ocasiones de forma monográfica- en otras asignaturas del plan de estudios como Historia del Pensamiento Político, Política Comparada o Formas de organización administrativa.

Se trata, en esta primera aproximación, de que el alumno tenga una concepción general del mapa de la Ciencia Política y de la Administración, sus enfoques, escuelas, metodología, y evolución, así como de sus conceptos básicos y de algunos de los elementos constitutivos del sistema político y sus pautas de funcionamiento (en especial del Estado).

## PREVIOUS KNOWLEDGE

### Relationship to other subjects of the same degree

There are no specified enrollment restrictions with other subjects of the curriculum.

## OUTCOMES

### 1300 - Degree in Political and Public Administration Sciences

- Be able to relate and structure information from diverse sources and to integrate relevant ideas and knowledge in the field of political science and public administration.
- Be able to effectively communicate, both in writing and orally, knowledge, procedures, results and ideas to both specialised and non-specialised audiences.
- Have knowledge and ability to understand essential facts, concepts, principles and theories relating to political science and public administration, and to the spectrum of other reference disciplines.
- Be able to use the theories, procedures and tools of political science and public administration in real-life professional practice (specification, design, implementation, deployment and evaluation of solutions).
- Develop the learning skills needed to complete further studies or training with some degree of autonomy.
- Know the main theories and approaches of political science and public administration, as well as ideas and forms of political organisation.

**LEARNING OUTCOMES****English version is not available****WORKLOAD**

ACTIVITY	Hours	% To be attended
Theoretical and practical classes	120,00	100
<b>TOTAL</b>	<b>120,00</b>	

**TEACHING METHODOLOGY****English version is not available****EVALUATION**

The composite grade is based in 2 elements, both in the first and in the second exam periods:

- a) A final exam: at the end of the course a final test will be carried out on all the contents of the course, whether they have been taught in the classroom or not. The exam will also include the materials that are included in the different sessions. This test will have a value of 60 percent of the overall score. The student must have achieved at least a 4 (out of 10) in order to compute the score of the assignments made in the class along the course.
- b) Assignments in the class: Throughout the semester will be made different exercises and complementary activities of various kinds to be delivered in presence the day of the course (some of them require that the student has previously worked on the materials indicated by the teacher). The content of these exercises in class also constitutes materials and susceptible to be part of the end-of-course test, regardless of whether the student has done and well all the deliveries. The overall score of these exercises will have a value of 40 percent of the final grade (dividing equally (20%) between the two seasons of the course in case of annual subjects). The teacher will spaecify in advance which exercises are evaluable.

The non-delivered exercises will not be recoverable later or for the second call.

**REFERENCES****Basic**

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R. del Águila (ed.), Manual de Ciencia Política, Trotta, Madrid, 2002

J. M. Vallès, Ciencia Política, Ariel, Barcelona, 2001.

Caminal, M. (ed.) Manual de Ciencia Política, Madrid, Tecnos, 1996.



Sodaro, M. Política y Ciencia Política. Una introducción. McGraw-Hill, Madrid, 2010.

## **ADDENDUM COVID-19**

**This addendum will only be activated if the health situation requires so and with the prior agreement of the Governing Council**

### **HYBRID TEACHING**

If the academic authority determines it, this subject will be adapted to the hybrid teaching model established by the Faculty of Law, through which face-to-face theoretical-practical classes will be taught in discontinuous weeks for the student. To this end, the Secretary of the Faculty will divide the group into as many subgroups as necessary, teaching in the classroom, at the time established for the subject, to one of the subgroups each week in accordance with the calendar established by the Faculty, providing for the others, as a priority, follow-up of the class through synchronous VIDEO CONFERENCE. The contents, volume of work and evaluation are maintained in the terms initially foreseen in the academic guide.

### **NON-PRESENTIAL TEACHING**

If the academic authority establishes the change in non-classroom teaching, this subject will be taught to all students under the same conditions as those indicated for the non-classroom teaching part of the hybrid system. The contents, volume of work and evaluation are maintained in the terms initially foreseen in the academic guide.