

**COURSE DATA****Data Subject**

Code	34438
Name	External internships
Cycle	Grade
ECTS Credits	18.0
Academic year	2021 - 2022

Study (s)

Degree	Center	Acad. Period
1310 - Degree in Sociology	Faculty of Social Sciences	4 Second term

Subject-matter

Degree	Subject-matter	Character
1310 - Degree in Sociology	30 - External internship	External Practice

Coordination

Name	Department
LORENTE CAMPOS, RAUL	330 - Sociology and Social Anthropology

SUMMARY

According to the Study Plan, the course Practices External takes place in the second semester of the fourth year, is mandatory and has allocated 18 ECTS credits, of which 14 correspond to classroom activities in central practices (350 hours), personal seminars and additional training activities in the academic center (12.5 hours), independent study non-attendance (30 hours) and writing of reports (57,5 hours). The / students who are enrolled in that course with this course have the possibility of entering the professional field and apply the knowledge acquired and complement their academic training, experimenting in practice the implementation thereof. The / the student is on the cusp of their graduate studies, at which, in the embodiment of the external practices together with the development of the Bachelor Thesis, learning from everything converges and represents the culmination of their ability to work as a student, being necessary to link the two subjects.

The overall objective of the internships is to enable students to different training times when, through work experience in an area of performance of Sociology, start exercising basic professional skills to use the tools and techniques appropriate to the field of practice, professional activities related to the theoretical contents acquired during previous courses and to develop and apply practical skills work, so all monitored and evaluated.

The specific objectives of the program of internships are:

Meet the professional field of sociology and its relationship to fields.



Provide and apply knowledge to professional practice of sociology and social sciences.

Exercised in the selection and use of processes, tools and techniques of sociology and face real problems and situations.

Develop ethical and appropriate for professional practice interrelationship attitudes.

Consolidating professional skills. Collaborate in the development and coordination of social intervention projects in multidisciplinary teams.

Understand, value and applied in the workplace and the fundamental equality of men and women rights.

The contents of external practices within their diversity in terms of concrete collaborating center, can be systematized as follows:

Knowledge and analysis of professional activity in the sector in which the practice is carried out by applying the techniques and research methods of sociology.

Knowledge and analysis of the organization where the practice is developed in terms of their activities, structure and functioning, by applying the techniques and research methods of sociology.

Recognition and analysis of actual and potential roles of professional sociology in that organization.

Participation in team work and their organizational dynamics Collaborating Centre.

Collaboration activities contributor and concrete participation in them by the / of the student center.

Preparation of proposals for analysis and action on all the marked files, which will be developed in the Final Year.

To achieve the above objectives, he / she will be assigned a student / tutor / academic and / tutor / a company or training center; Also, the University of Valencia account for this purpose the services of the University-Enterprise Foundation ADEIT helps manage external practices through its Department of Business Practices; and the Faculty of Ciències Socials, the corresponding Placement Committee is responsible for the promotion, organization and supervision in coordination with the Academic Committee of the Degree in Sociology.

The external practices are regulated by externes Pràctiques Reglament of the University of Valencia (ACGUV 131/2012 of the University of Valencia).

Fields of work and type of target organizations for internships for the students of the Degree in Sociology are:

- 1) Support the development of social action and social action research in non-profit organizations in the area of social action.
- 2) Support for sociological research in local authorities (municipalities, local development agencies, etc..).
- 3) Support for sociological research in research institutes.
- 4) Insertion in business execution functions: business consulting, market research and other companies.
- 5) Organizations, Unions and political parties.



6) Research projects, participation and social action in secondary schools.

ATTENTION:

There is an own Practice Guide for the Double Degree in Sociology - Political Science - 35362 External Practices

PREVIOUS KNOWLEDGE

Relationship to other subjects of the same degree

There are no specified enrollment restrictions with other subjects of the curriculum.

Other requirements

The student must have passed 150 credits of the 180 in the first three courses, distributed as follows:

- 60 credits of core subjects.
- 54 credit module sociological theory, structure and social change.
- 36 credit module methods and techniques of social science research.

This ensures the disciplinary knowledge to be applied and confronted with the practice and the ability to systematize and develop own practice.

COMPETENCES (RD 1393/2007) // LEARNING OUTCOMES (RD 822/2021)

1310 - Degree in Sociology

- Students must have acquired knowledge and understanding in a specific field of study, on the basis of general secondary education and at a level that includes mainly knowledge drawn from advanced textbooks, but also some cutting-edge knowledge in their field of study.
- Students must be able to apply their knowledge to their work or vocation in a professional manner and have acquired the competences required for the preparation and defence of arguments and for problem solving in their field of study.
- Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration.
- Students must be able to communicate information, ideas, problems and solutions to both expert and lay audiences.
- Students must have developed the learning skills needed to undertake further study with a high degree of autonomy.
- Write reports and diagnoses on social problems.



- Work in a team with a multidisciplinary perspective.
- Clearly communicate theories, problems and proposals of a sociological nature, both orally and in writing, using new information and communication technologies.
- Apply the principles of the professional code of ethics of sociology and develop a commitment to social problems.
- Respect and promote the principles of fundamental rights, gender equality, equal opportunities and non-discrimination, democratic values and sustainability.
- Manage documentary sources and statistics referring to social reality.
- Learn independently and develop initiative in the field of sociology.
- Develop gender perspective and integrate it into the study of social reality.
- Analyse empirical data on social structure, change and problems.
- Describe and explain social inequalities based on social theories and indicators and detect emerging processes.
- Apply the quantitative and qualitative techniques of sociological data collection.
- Know and use secondary data sources useful for sociology.
- Relate and integrate information on social phenomena from primary and/or secondary sources.
- Use software and computer applications useful for sociology.
- Analyse social phenomena adopting a multidisciplinary perspective (sociological, psychosocial, economic, political, historical and anthropological).
- Know the tools needed to create, implement and evaluate public policy programmes and social intervention projects.
- Understand the cultural diversity of societies.
- Know the tools to intervene in situations of social crisis and conflicts.
- Participate in the management of institutions and companies.

LEARNING OUTCOMES (RD 1393/2007) // NO CONTENT (RD 822/2021)

- Implement the contents and objectives of the degree in Sociology.
- Take advantage of each of the teaching and learning methodologies.
- Organize and plan the work and study staff.
- Evaluate and assess needs and situations requiring professional intervention.
- Identify the useful resources that allow carrying out professional intervention.
- Apply and develop professional intervention.
- Acquire best practices and contribute to the promotion of good practice in the development of professional activity professional skills.
- Carry out the tasks and managing relationships within a framework of multiple responsibilities (to the institutions, the public, service users ...).
- Develop skills of cooperation with other professionals and handled constructively in interpersonal and intrapersonal conflicts.
- Make contact with the different aspects of the profession, including routine and less attractive.



- Be aware of the ethical component and the ethical principles of professional practice, identifying ethical dilemmas and problems, develop strategies to overcome them and reflecting on their results.
- Reflect on one's own behavior and modify it as necessary in the light of experience.
- Identify and submit to review personal and professional limits.
- Schedule work itself assigning priorities, fulfilling the obligations and evaluating program effectiveness.

WORKLOAD

ACTIVITY	Hours	% To be attended
Internship		100
Internship	350,00	100
Development of individual work	100,00	0
TOTAL	450,00	

TEACHING METHODOLOGY

Cooperative work

Search documentary and statistical data

Guided practice outside the classroom

Individual and group counseling mentoring, monitoring and supervision

Classroom training sessions in preparation for the insertion into the training center

Face training activities in the centers of external monitoring and supervision practices

EVALUATION

Competencies are assessed for general and specific objectives proposed in this area, both application of disciplinary knowledge and skill development. Tutor assessment will take into account / externally / a, periodic reports and memory by the practice / student, with the / tutor / a of the University who is responsible for the evaluation synthesis.

The general criteria for the final evaluation of the / of the students are:

Mentoring of the entity shall be responsible for 20% of the final grade and the student / tutor / academic 80%.

- The dimensions to evaluate by the mentor of the entity are:
Skills developed by / as students.



• The dimensions to evaluate by the academic teachers academic tutoring are:

1. Tracking a group and individual tutorials and additional training activities.
2. Journal of field.
3. Practice delivered in writing. Identification of functions achieved, unexpected incidents and learning opportunities, equipment where it has been incorporated / da, entrepreneurial ability and potential project should develop responsible position.
4. Final Report (which includes all the former documents and the Final Valuation).

Instruments evaluated by the academic tutor, who entered 80% of the mark:

Tracking a group and individual seminars and additional training activities, 20%

Diary, 20%

Three Works uploaded to Aula Virtual:

1. Task 1, 10%
2. Task 2, 10%
3. Task 3, 10%

Final Valuation (which is the last section in the Final Report), 10%.

The academic tutor will evaluate the practices carried out by the students, according to the indications contained in this academic guide, up to the “*Sobresaliente*” grade. With regard to possible “*Matrícula de Honor*” grade, the faculty who consider this to be the case will send the proposal to the coordinator who appears in this guide, together with a reasoned report endorsing their proposal and a copy of the evaluation report of the institution of practices.

The Practices Commission of the title will be in charge of assign “*Matrícula de Honor*” grade.

REFERENCES

Basic

- Freixá, M., Novella, A.M. y Pérez Escoda, N., Elementos para una buena experiencia de prácticas externas que favorece el aprendizaje. Octaedro/ICE UB, Barcelona, 2012.
- Raposo Díaz, M. y Zabalza Beraza, M.A., La formación práctica de estudiantes universitarios: repensando el Prácticum. Revista de Educación, nº 354, 2010, pág. 17 y ss.



- Moreno Gené, J., La nueva regulación de las prácticas académicas externas, Rev. Estudios Financieros, Trabajo y Seguridad Social, nº 349, 2012.
- Reglament de Pràctiques externes de la Universitat de València (ACGUV 131/2012 de la Universitat de València). http://www.uv.es/graus/normatives/Reglament_PE_ACGUV.pdf

ADDENDUM COVID-19

This addendum will only be activated if the health situation requires so and with the prior agreement of the Governing Council

This addendum is established in a context of exceptionality due to the sanitary conditions generated by the SARS-CoV-2 pandemic, therefore, the measures adopted are limited to the current 2020-2021 academic year and are considered extraordinary measures.

To this end, and taking into account the situation of uncertainty in which they are established, the measures adopted for the development and evaluation of the subject will be adapted to those specified in the INSTRUCTION of January 7, 2021 REGARDING THE ADAPTATION OF THE EXTERNAL PRACTICES OF ALL DEGREES EXCEPT FOR THE DEGREES IN MEDICINE, NURSING, TEACHING AND HIGH SCHOOL TEACHER'S DEGREE, TO THE COVID-19 PANDEMIC FOR THE COURSE 2020/21 of the Vice-Rector's Office for Employment and Training Programs (available at http://www.adeituv.es/download/CAS_20_21-INST__FUNC_PE_070121.pdf), as well as any other that may be established for this purpose from the Faculty of Social Sciences or the University of Valencia.