

**COURSE DATA****Data Subject**

Code	34212
Name	External internships
Cycle	Grade
ECTS Credits	6.0
Academic year	2019 - 2020

Study (s)

Degree	Center	Acad. year	Period
1110 - Degree in Chemistry	Faculty of Chemistry	4	Second term

Subject-matter

Degree	Subject-matter	Character
1110 - Degree in Chemistry	12 - External internships	External Practice

Coordination

Name	Department
MARTINEZ TAMAYO, EDUARDO	320 - Inorganic Chemistry

SUMMARY

Internships is an optional subject worth 6 ECTS credits scheduled to be taken during the 8th semester (year 4) of the Degree in Chemistry.

Internships primarily aim to enable students to apply and supplement the knowledge acquired during their academic training and to promote their acquisition of skills that prepare them for the exercise of professional activities, facilitate their employability and encourage their entrepreneurial capacity.

Internships must be defined in a training project according to one of the pre-established models and which specifies the educational goals and tasks that the student must pursue during his or her stay at the company or institution. The training project should be established by agreement between tutors, either on a proposal from the collaborating institution or from the University of Valencia. Also, the contents of internships must be defined so as to ensure the direct relationship between the skills to be acquired and the studies completed.



PREVIOUS KNOWLEDGE

Relationship to other subjects of the same degree

1108 - Degree in Chemistry V1-2009 :

1110 - Degree in Chemistry V2-2018 :

R4-OBLIGATION TO HAVE SUCCESSFULLY COMPLETED THE COURSE

34183 - General Chemistry I
34184 - General Chemistry II
34185 - Chemistry laboratory I
34186 - Chemistry laboratory II
34187 - Mathematics I
34188 - Mathematics II
34189 - Physics I
34190 - Physics II
34191 - Biology
34192 - Informatics for Chemistry
34193 - Physical Chemistry I
34194 - Physical Chemistry II
34196 - Physical Chemistry Laboratory I
34198 - Inorganic Chemistry I
34199 - Inorganic Chemistry II
34201 - Inorganic Chemistry Laboratory I
34203 - Organic Chemistry I
34204 - Organic Chemistry II
34206 - Organic Chemistry Laboratory I
34228 - Analytical Chemistry I
34229 - Analytical Chemistry II
34231 - Analytical Chemistry Laboratory I
34183 - General Chemistry I
34184 - General Chemistry II
34185 - Chemistry laboratory I
34186 - Chemistry laboratory II
34187 - Mathematics I
34188 - Mathematics II
34189 - Physics I



34190 - Physics II
34191 - Biology
34192 - Informatics for Chemistry
34193 - Physical Chemistry I
34194 - Physical Chemistry II
34196 - Physical Chemistry Laboratory I
34198 - Inorganic Chemistry I
34199 - Inorganic Chemistry II
34201 - Inorganic Chemistry Laboratory I
34203 - Organic Chemistry I
34204 - Organic Chemistry II
34206 - Organic Chemistry Laboratory I
34228 - Analytical Chemistry I
34229 - Analytical Chemistry II
34231 - Analytical Chemistry Laboratory I

Other requirements

This course aims to supplement and apply fundamental knowledge acquired by students during their academic training. Therefore, to be allowed to take this subject, students must have passed all subjects in year 1 and year 2 and at least 150 ECTS credits in core and compulsory subjects.

OUTCOMES

1108 - Degree in Chemistry

- Demonstrate ability to work in teams both in interdisciplinary teams and in an international context.
- Demonstrate a commitment to ethics, equality values and social responsibility as a citizen and as a professional.
- Demonstrate the ability to adapt to new situations.
- Acquire a permanent sensitivity to quality, the environment, sustainable development and the prevention of occupational hazards.
- Evaluate, interpret and synthesise chemical data and information.
- Interpret data from observations and measurements in the laboratory in terms of their significance and the theories that underpin them.
- Relate theory and experimentation.
- Recognise and evaluate chemical processes in daily life.



- Develop sustainable and environmentally friendly methods.
- Prepare reports, surveys and industrial and environmental projects in the field of chemistry.
- Students must be able to apply their knowledge to their work or vocation in a professional manner and have acquired the competences required for the preparation and defence of arguments and for problem solving in their field of study.
- Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration.
- Students must be able to communicate information, ideas, problems and solutions to both expert and lay audiences.
- Students must have developed the learning skills needed to undertake further study with a high degree of autonomy.
- Express oneself correctly, both orally and in writing, in any of the official languages of the Valencian Community.
- Have basic skills in the use of information and communication technology and properly manage the information obtained.

LEARNING OUTCOMES

The previous section includes the competences contained in the document VERIFICA. This subject addresses part of the learning results of the matter External Internships that allow to acquire specific knowledge of chemistry, cognitive skills and general skills recommended by the EUROPEAN CHEMISTRY THEMATIC NETWORK (ECTN) for the Chemistry Eurobachelor® Label. The following table lists the learning outcomes acquired in the subject External Internships related to the competences of the degree in Chemistry.

COMPETENCES AND COGNITIVE SKILLS	
The learning process should allow the degree graduates to demonstrate:	
	Competences of the subject External Internships that contemplate the learning outcomes EUROBACHELOR®
Competences for the evaluation, interpretation and synthesis of information and chemical data.	Interpret data from observations and measurements in the laboratory in terms of their significance and the theories that underpin them..(CE20).
	Interpret data from observations and measurements in the laboratory in terms of their significance and the theories



Ability to recognize and implement science and the practice of measurement.	that underpin them..(CE20).
Competences to present and argue scientific issues orally and in writing to a specialized audience.	Prepare reports, surveys and industrial and environmental projects in the field of chemistry..(CE27). Demonstrate ability to communicate information, ideas, problems and solutions to both specialist and non-specialist audiences and using information technology, as appropriate. (CG6).

COMPETENCES AND COGNITIVE SKILLS RELATED TO THE PRACTICE OF CHEMISTRY	
The learning process should allow the degree graduates to demonstrate:	
	Competences of the subject External internships that contemplate the learning outcomes EUROBACHELOR®
Capabilities necessary to perform standard laboratory procedures as well as to use instrumentation in synthetic and analytical works, in both cases in relation to both organic and inorganic systems.	Relate theory and experimentation..(CE22).
Capacities to monitor, observe and measure the chemical properties, facts or changes, and perform their registration (collection) and documentation in a systematic and reliable way.	Relate theory and experimentation..(CE22). Recognise and evaluate chemical processes in daily life.(CE23).
Ability to interpret data derived from observations and laboratory measurements in terms of their relevance, and relate them to the appropriate theory.	Interpret data from observations and measurements in the laboratory in terms of their significance and the theories that underpin them..(CE20). Relate theory and experimentation..(CE22). Recognise and evaluate chemical processes in daily



	life.(CE23).
Ability to perform risk assessments of the use of chemical substances and laboratory procedures.	Develop sustainable and environmentally friendly methods. (CE25).

GENERAL COMPETENCES	
The learning process should allow the degree graduates to demonstrate:	
	Competences of the subject External Internships that contemplate the learning outcomes EUROBACHELOR®
Ability to apply practical knowledge to solve problems related to qualitative and quantitative information.	Relate theory and experimentation.(CE22). Recognise and evaluate chemical processes in daily life.(CE23).
Competences in information management, in relation to primary and secondary sources, including information retrieval through on-line searches.	Have basic skills in the use of information and communication technology and properly manage the information obtained. (CT2).
Ability to analyse materials and synthesize concepts.	Develop capacity for analysis, synthesis and critical thinking.. (CG1). Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration. (CB3).



Ability to adapt to new situations and make decisions.	<p>Demonstrate the ability to adapt to new situations..(CG9).</p> <p>Recognise and analyse new problems and plan strategies to solve them. (CE15).</p> <p>Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration. (CB3).</p>
Skills related to information technology such as word processing, spreadsheet, recording and storage of data, internet use related to the subjects.	<p>Demonstrate ability to communicate information, ideas, problems and solutions to both specialist and non-specialist audiences and using information technology, as appropriate. (CG6).</p> <p>Have basic skills in the use of information and communication technology and properly manage the information obtained. (CT2).</p>
Planning and time management skills.	<p>Develop capacity for analysis, synthesis and critical thinking. (CG1).</p>
Interpersonal skills to interact with other people and get involved in team work.	<p>Demonstrate ability to work in teams both in interdisciplinary teams and in an international context.(CG5).</p> <p>Demonstrate a commitment to ethics, equality values and social responsibility as a citizen and as a professional. (CG7).</p> <p>Demonstrate the ability to adapt to new situations.(CG9).</p>



<p>Competences in oral and written communication, in one of the main European languages, in addition to the language of the country of origin.</p>	<p>Demonstrate ability to work in teams both in interdisciplinary teams and in an international context..(CG5).</p> <p>Demonstrate a commitment to ethics, equality values and social responsibility as a citizen and as a professional. (CG7).</p> <p>Express oneself correctly, both orally and in writing, in any of the official languages of the Valencian Community. (CT1).</p> <p>Have basic skills in the use of information and communication technology and properly manage the information obtained.(CT2).</p>
<p>Study skills necessary for professional development. These will include the ability to work autonomously.</p>	<p>Demonstrate leadership and management skills, entrepreneurship, initiative, creativity, organization, planning, control, leadership, decision making and negotiation..(CG3).</p> <p>Demonstrate ability to work in teams both in interdisciplinary teams and in an international context..(CG5).</p> <p>Demonstrate the ability to adapt to new situations..(CG9).</p> <p>Students must have developed the learning skills needed to undertake further study with a high degree of autonomy.(CB5).</p>
<p>Ethical commitment to the European Code of Conduct:</p> <p>http://ec.europa.eu/research/participants/data/ref/h2020/other/hi/h2020-ethics_code-of-conduct_en.pdf</p>	<p>Acquire a permanent sensitivity to quality, the environment, sustainable development and the prevention of occupational hazards.(CG10).</p>



Demonstrate a commitment to ethics, equality values and social responsibility as a citizen and as a professional. (CG7).

Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration. (CB3).



-
- A large, faint watermark of the University of Valencia seal is centered on the page. It features a crown at the top, a shield with vertical stripes, and a circular border with the text 'ALEXANDER PP VI VALENTINVS' and 'DEI GRA REX ARAGONVM'.

- 1 Be able to plan production, sequence tasks and manage inventory.
- 2 Know the principles governing working life: hierarchy, punctuality, order, etc.
- 3 Develop skills of cooperation with other professionals.
- 4 Know the production and manufacturing systems.
- 5 Learn the basics of security in industrial processes.
- 6 Be able to apply the principles and methods of quality.
- 7 Have the skills to write professional reports.
- 8 Know the characteristics and importance of sustainable chemical industry.
- 9 Know transformation systems to obtain a final product according to a specification given.
- 10 Be familiar with accreditation and certification systems.
- 11 Know and practice teamwork dynamics with a responsible, professional, ethical behaviour and from a



gender perspective.

12 Show ability to adapt to new situations.

- To be able to defend in public the obtained results.
- To be able to relate the chemistry to other disciplines.

DESCRIPTION OF CONTENTS

1. Practices realized in companies

The course involves conducting independent and individual work, under the supervision of a company tutor and the tutoring of an academic tutor, in accordance with the training plan delivered to students at the start of their internships. Work placements will take place at a partner institution in accordance with the University of Valencia Internship Regulations.

WORKLOAD

ACTIVITY	Hours	% To be attended
Internship		100
Development of individual work	12,00	0
TOTAL	12,00	

TEACHING METHODOLOGY

Each academic year, the University publishes a list of companies/institutions that offer work placements. Students may apply for internships according to the procedure established and within the deadline set by the school's Internship Committee. The choice of company will be held in a public session and arranged in the order of the students' academic records.

According to the regulations, the student may also apply for an autopracticum within the deadline set by the school's Internship Committee, which will assess the application and accept it, where appropriate.

Each student will be assigned a company tutor and an academic tutor. The company tutor will be assigned by the collaborating institution and the academic tutor will be assigned by the school's Internship Committee at the suggestion of the school's internship coordinator. Both tutors are to coordinate the development of the activities established in the training project and will be in contact to solve any issues or problems that may arise.

The company tutor's mission is to provide the student with the specifications of the tasks to be undertaken and to advise him or her on any relevant practical matter.

Academic tutors, at a meeting to be held before the start of the internship, will inform students of the assessment criteria and the preparation of the report and, if necessary, will be responsible for solving any issues raised by students during the development of internships.



After internships, the student shall submit the INTERNSHIP REPORT to the academic tutor, including the following contents:

- a. Description of the company where the work placement was carried out (5%)
- b. Description of the company's structure, organisation, resources, activities, etc. (20%)
- c. Description of the activities carried out during the internship (diary) and the specific contributions of these activities to his or her learning (70%)
- d. Student's personal assessment of the work performed and, where appropriate, suggestions for improvement (5%)

The length of the report must be between 25 and 30 pages in Arial font and size 12. The cover must include the name of the university (University of Valencia), the name of the degree, the academic year, the subject (Internships), the student's name and the name of the university tutor. On the first page there must be an index with the sections and corresponding page numbers. The report must be signed by the company tutor

EVALUATION

FIRST CALL

The students must make a final report of the stay in the company contemplating the recommendations contained in article 22 of the Regulation of External Practices of the University of Valencia as described in the part of teaching methodology. The company tutor should prepare a report assessing different aspects such as: organization, initiative, interest, interpretation and evaluation of data, punctuality, integration in the work group and assimilation of new technologies The company tutor must Send your confidential report to the academic tutor. The academic tutor will evaluate the quality of the report presented by the student and proceed with their evaluation.

The final grade obtained by the student will correspond to the sum of the following percentages: 25% external tutor qualification, 25% final report qualification and 50% academic tutor qualification. The allocation of Honor distinction, if applicable, will be held at a joint meeting of academic tutors.

The hours of attendance at the assigned practice post is compulsory, non-recoverable and in accordance with the internship contract signed by the student and the company.

SECOND CALL

The evaluation will be carried out in the same way as in the first call.

Regarding attendance (non-recoverable activity), failure to comply with the hours stipulated in the contract will prevent the student from passing the subject unless ADEIT renegotiates a new contract with the company that allows the student to complete the practice hours stipulated in the curriculum.



REFERENCES

Basic

- REGLAMENT DE PRÀCTIQUES EXTERNES DE LA UNIVERSITAT DE VALÈNCIA Aprobat en Consell de Govern de 26 de juny de 2012. ACGUV 131/2012
- Real Decreto 592/2014, de 11 de julio, por el que se regulan las prácticas académicas externas de los estudiantes universitarios.

ADDENDUM COVID-19

This addendum will only be activated if the health situation requires so and with the prior agreement of the Governing Council

Con el fin de garantizar la graduación de nuestros estudiantes de último curso y ofrecer la mejor formación posible, en los casos en que, debido a la situación excepcional generada por las medidas de contención frente a la expansión del coronavirus, las prácticas en empresa no se hayan concluido o no se hayan comenzado, se plantea la siguiente alternativa:

Formación a través de actividades evaluables mediante la presentación de trabajos:

A través del Aula Virtual, los estudiantes afectados tendrán acceso a una serie de videoconferencias/presentaciones de máximo 1h de duración cada una, preparadas por profesionales de la industria química:

1.- Cómo preparar un currículum vitae (Conxín Puchol, vicedecana del Ilustre Colegio de Químicos de la Comunidad Valenciana); consta de 3 presentaciones pptx.

Evaluación: elaboración de un Currículum orientado a la empresa química.

2.- Química y Sociedad (Foro Química y Sociedad y FEIQUE); consta de 5 vídeos a los que se accede a través de un documento Word que contiene los enlaces.

Evaluación: trabajo sobre la relación de la Química y la Sociedad (extensión 8-10 pág)

3.- El químico autónomo: cómo crear tu propia empresa (Pedro Rodríguez, Quimeltia); consta de 5 vídeos y una presentación pptx.

Evaluación: elaboración de una propuesta para realizar una actividad como autónomo (extensión 8-10 pág).

4.- Industria Química en la Comunidad Valenciana I: Sector Cerámico (José Clar, Torrecid); consta de 5 vídeos a los que se accede a través de un documento Word que contiene 3 enlaces.

5.- Industria Química en la Comunidad Valenciana II: Sector Fitosanitarios (Pablo Montañés, Sipcam Inagra, y Ferran Marco Faderna, de IQV S.A.); consta de dos vídeos y dos presentaciones.



6.- Industria Química en la Comunidad Valenciana III: Sector Salud Pública (Elena Soria de GMB Internacional); consta de 1 vídeo.

Evaluación de las actividades 4-6: elaboración de un trabajo sobre la situación de la Industria Química en la Comunitat Valenciana (extensión 10-15 pág, en función del número de videoconferencias a visualizar)

En función de las horas de prácticas que hayan realizado, los estudiantes deberán visualizar un número de conferencias y realizar un número determinado de trabajos, además de presentar una memoria de prácticas adaptada a las horas realizadas.

- Si han realizado al menos un 75% de las horas:

- Memoria de prácticas (extensión: 75% de lo indicado en la Guía Docente)
- 1 actividad y su trabajo evaluable asociado.

- Si han realizado entre un 50% y un 75% de las horas:

- Memoria de prácticas (extensión: % de lo indicado en la Guía Docente equivalente al % de horas realizado)
- 3 actividades y sus trabajos evaluables asociados (2-3 trabajos, a decidir por el tutor en función del % de horas realizado).

- Si han realizado entre un 25% y un 50% de las horas:

- Memoria de prácticas (extensión: % de lo indicado en la Guía Docente equivalente al % de horas realizado)
- 4 actividades y sus trabajos evaluables asociados (3 trabajos).

- Si han realizado menos del 25%.

- Memoria de prácticas (extensión: % de lo indicado en la Guía Docente equivalente al % de horas realizado)
- 6 actividades y sus trabajos evaluables asociados (4 trabajos).

Los estudiantes seleccionarán las actividades a realizar de entre la oferta publicada en Aula Virtual, aconsejados por su tutor académico.

Recordad que las actividades 4-6 conllevan asociado un único trabajo evaluable de extensión variable en función de las actividades a realizar.

Los trabajos presentados por los estudiantes los deberán calificar los tutores académicos.

Los trabajos deberán ser redactados con tipo de letra Arial y tamaño de 12 puntos. En la portada se indicará la universidad (Universidad de Valencia), la titulación, el curso académico, la materia (Prácticas Externas), el nombre del alumno y el nombre del tutor o tutora de la universidad. En la primera página de la memoria se incluirá un índice con los apartados y paginación correspondiente del documento. Tanto la portada como el índice no forman parte del cómputo del número de páginas del trabajo.

La fecha límite de entrega de memorias de prácticas y trabajos no presenciales será el 10 de junio.



En el caso de estudiantes matriculados en la asignatura Prácticas en Empresa que no hayan podido realizar el 100% de las horas previstas en sus convenios, pero que no estén cursando cursos de finalización de la carrera, se les ofrecerá la posibilidad de trasladar la matrícula de esta asignatura al próximo curso 2020/21, de acuerdo con la recomendación del Ministerio de Universidades, sin tener que pagar tasas de matrícula.

Para aquellos cuyas prácticas quedaron en "situación 1" (paralizadas), si no hay novedades en cuanto al estado de alarma y la vuelta al trabajo presencial para los estudiantes, a partir del 1 de mayo éstas pasarán automáticamente a "situación 2" (interrumpidas), y tendrán que acogerse a la modalidad no presencial para poder acabar la asignatura.