

**COURSE DATA****Data Subject**

Code	33865
Name	Introduction to Information and Documentation
Cycle	Grade
ECTS Credits	6.0
Academic year	2021 - 2022

Study (s)

Degree	Center	Acad. year	Period
1007 - Degree in Information and Documentation	Faculty of Geography and History	1	First term

Subject-matter

Degree	Subject-matter	Character
1007 - Degree in Information and Documentation	17 - Documentation	Basic Training

Coordination

Name	Department
BAS MARTIN, NICOLAS JOAQUÍN	225 - History of Science and Documentation

SUMMARY

The course Introduction to Information and Documentation is a subject that is taught quarterly basis in the first degree course in Information and Documentation. Under Curriculum 2009, has a total of 6 credits. This course aims to introduce students to the new information environment that is changing the patterns of behavior of information professionals. Analyze the opportunities and threats of this new stage, becoming available to the students the basic tools for professional development.

In addition, there will be a historical journey through the evolution of the information from the fifteenth century to the present, reviewing disciplines as important as the Bibliography, or phenomena such prominent publishers like Open Access to Information or e-books.



PREVIOUS KNOWLEDGE

Relationship to other subjects of the same degree

There are no specified enrollment restrictions with other subjects of the curriculum.

Other requirements

Generally not requested prior knowledge, while an average knowledge of Computer Science, and dexterity in handling the Internet.

COMPETENCES (RD 1393/2007) // LEARNING OUTCOMES (RD 822/2021)

1007 - Degree in Information and Documentation

- Capacity to write analytical reports and summaries with regard to management and organisation of information.
- Demonstrate organisational and planning skills.
- Have computer skills related to the field of study.
- Have skills for information management.
- Have problem-solving skills.
- Be able to work in a team and to integrate into multidisciplinary teams.
- Be able to apply critical reasoning to the analysis and assessment of alternatives.
- Show ethical commitment in the relationships with users and in information handling.
- Be able to learn independently.
- Be able to undertake improvements and propose innovations.

LEARNING OUTCOMES (RD 1393/2007) // NO CONTENT (RD 822/2021)

- Teamwork: Understand and implement the method and dynamic team with a serious and professional behavior.
- Written communication: write in correction.
- Know the tools of information search.
- Know the process of scientific communication in order to start the investigation.
- Apply the knowledge gained in practice.
- Synthesizing knowledge and relate differently.
- Understand the nature and types of information sources.
- To know and apply the parties and the general concept of an academic.
- Ability to describe bibliographic, according to standard rules, a document.
- Correctly use a reference manager.
- Ability to compile bibliographies.
- Evaluate sources of information.



DESCRIPTION OF CONTENTS

1. The Bologna Process and the University of Valencia

- The "Peregrinatio academica".
- Bologna and the European Higher Education Area (EHEA).
- The labour integration of Information and Documentation professionals.

2. Training in information skills

- The University library.
- Communication tools in the University: mail, Virtual Classroom.
- Collections and services.
- How to look for information in the University libraries.
- Critical analysis of the information obtained.
- Elaboration of a scientific work.

3. Social History of Information and Documentation I

- The social and cultural impact of the printing press.
- Media and public sphere in the Modern Age.

4. Social History of the Information and Documentation II

- History of ancient libraries.
- Libraries during the Middle Age.
- Libraries during from centuries XV to XVIII.
- Libraries, between revolutions and industrialisation.

5. Origins of Documentation: Bibliography

- History of Bibliography.
- Object and purpose of Bibliography.
- The bibliographic repertoire.

6. The new information sources in the Web 2.0 context

- Source of information.
- Structure of the information sector.
- Information cycle.
- Information search and retrieval process.
- Databases for Information and Documentation professionals.

**7. The scientific communication process**

- Open access to information.
- Concepts definition: Peer review, eprints (preprints and postprints).

WORKLOAD

ACTIVITY	Hours	% To be attended
Theory classes	60,00	100
Attendance at events and external activities	2,00	0
Development of group work	30,00	0
Study and independent work	30,00	0
Readings supplementary material	4,00	0
Preparing lectures	10,00	0
Preparation of practical classes and problem	10,00	0
Resolution of case studies	2,00	0
Resolution of online questionnaires	2,00	0
TOTAL	150,00	

TEACHING METHODOLOGY

The course has four hours per week, totaling 58 hours, which is divided into the following content:

1. **Lectures:** following the lecture model, so that the teacher can clearly state the contents of each issue and to highlight important points.
2. **Classes consist of discussions** on the most topical issues on the agenda in order to assess student participation.
3. **Practical work in groups.**
4. **Student participation in tutorials**, either in person or via email.
5. **Visit to the library** and final evaluation test

EVALUATION

1. Written tests: individual final exam will be a footnote percentage of 50%, requiring that the student obtains a score of 5 to averaging.
2. Teamwork: Participation in group work will add 40% of the final grade. The finding of copy/paste will mean the loss of work note.
3. Visit to the library "Joan Reglá" of Humanities and questionnaire: the percentage will be 10% of



the final grade. This activity cannot be recovered in the 2nd Call.

4. Visit to the Historical Library of the University of Valencia. It will serve to complement topic 5 of Bibliography. Attendance is compulsory.

- Written tests: 50%
- Teamwork: 40%
- Practice visit library: 10%
- TOTAL: 100 %

This assessment starts from the premise that teaching at the University of Valencia is, by definition, a face teaching. In this sense, the student should be aware that attendance at both the theoretical as well as those of a practical nature is essential for proper monitoring of the contents of the course. The student must also present the possibility of part-time enrollment when it is unable to attend all the courses that make up a full course (60 credits). However, the possibility will be established, where they are properly justified and those students who request the opportunity to be evaluated without having to attend all or part of the classes. In these cases the student should proceed as follows:

- Should be communicated at the beginning of the course teacher / responsible / s of the subject by the occurrence that he can not attend class, must be adequately justified in documentary form.
- The teacher in charge, in the light of this information will decide the possibility of evaluation without full or partial assistance to the classes of the course.

Students who are in this situation must submit for evaluation all work required by the lecturer (not necessarily the same to those required for the course) and may also be called to defend them orally to the lecturer, and conduct a knowledge test. The weight of the final grade work will be 50% and the test the remaining 50% knowledge. Students who do not attend Theoretical activities and / or practices, and individual and collective practical work, will read a series of supplementary texts.

REFERENCES

Basic

- ABADAL, Ernest. Acceso abierto a la Ciencia. Barcelona: UOC, 2012.
- ABADAL, Ernest (ed.). Revistas científicas. Situación actual y retos de futuro. Barcelona: Universitat de Barcelona, 2017.
- BARBIER, Frédéric. L Europe de Gutenberg. Le livre et linvention de la modernité occidentale. Paris: Belin, 2006.
- BARBIER, Frédéric. Historia del Libro. Madrid: Alianza Editorial, 2005.
- BARBIER, Frédéric. Historia de las bibliotecas. De Alejandría a las bibliotecas virtuales. Caba: Ampersand, 2015.
- BRIGGS, Asa; BURKE, Peter. De Gutenberg a Internet. Una historia social de los medios de comunicación. Madrid: Taurus, 2002.



- BURKE, Peter. Historia social del conocimiento. De Gutenberg a Diderot. Barcelona: Paidós, 2002.
- BURKE, Peter. De Gutenberg a Internet. Una historia social de los medios de comunicación. Madrid: Taurus, 2002.
- DARNTON, Robert. Las razones del libro. Futuro, presente y pasado. Madrid: Trama, 2010.
- EISENSTEIN, Elizabeth. La imprenta como agente de cambio. Comunicación y transformaciones culturales en la Europa moderna temprana. México: FCE, 2010.
- FEBVRE, Lucien; MARTIN, Henri-Jean. La aparición del libro. México: FCE, 2005.
- MARTIN, Henri-Jean. La aparición del libro. México: FCE, 2005.
- MOLLER, Violet. La ruta del conocimiento. La historia de cómo se perdieron y redescubrieron las ideas del mundo clásico. Barcelona: Taurus, 2019.
- PEDRAZA GRACIA, Manuel José, REYES GÓMEZ, Fermín de los. Atlas histórico del libro y las bibliotecas. Madrid: Síntesis, 2016.
- REYES GÓMEZ, Fermín de los. Manual de Bibliografía. Madrid: Castalia, 2010.

Additional

- LECTURA OBLIGATORIA:
VALLEJO, Irene. El infinito en un junco. La invención de los libros en el mundo antiguo. Madrid: Siruela, 2019.
- PUBLICACIONES PERIÓDICAS:
Anales de Documentación:
<http://www.um.es/fccd/anales/>
BiD. Textos Universitarios de Biblioteconomía i Documentació:
<http://www.ub.es/biblio/bid/>
Cuadernos de Documentación Multimedia:
<http://www.ucm.es/info/multidoc/multidoc/revista/>
El profesional de la Información:
<http://www.elprofesionaldelainformacion.com>
Item: Revista de biblioteconomía i documentació.
<http://www.cobdc.org/publica/item/index.html>
Revista Española de Documentación Científica:
<http://redc.revistas.csic.es/index.php/redc>
Revista General de Información y Documentación:
<http://revistas.ucm.es/portal/modulos.php?name=Revistas2&id=RGID>
Titivillus. <http://www.titivillus.es/>
- INTERNET:
 - Biblioteca Digital Mundial (UNESCO): <http://www.wdl.org/es/>
 - Colegio Oficial de Bibliotecarios y Documentalistas de la Comunidad Valenciana:
<http://www.cobdcv.es/index.php>
 - Dialnet: <http://dialnet.unirioja.es/>
 - Directorio Exit de expertos en el tratamiento de la información: <http://www.directorioexit.info/>
 - E-LIS (E-prints in Library and Information Science): <http://eprints.rclis.org/>



- Europeana: <http://www.europeana.eu/>
- LISA: Library and Information Science Abstracts.
<http://search.proquest.com/lisa/advanced?accountid=14777>
- Temaria (Revistas digitales de Biblioteconomía y Documentación): <http://temaria.net/>

ADDENDUM COVID-19

This addendum will only be activated if the health situation requires so and with the prior agreement of the Governing Council

ACADEMIC YEAR 2021-2022 (1st TERM)

Name and code: Introduction to Information and Documentation (33865)

PRESENTIAL / SEMI-PRESENTIAL TEACHING

1. Contents.

The contents initially included in the teaching guide are maintained.

2. Workload and time schedule.

The activities and their hours of dedication in ECTS credits marked in the original Course Guide will be kept. If the classrooms capacity according to the sanitary norms allows it, the theoretical and practical class attendance will be 100% (if the capacity couldn't be guaranteed, the class attendance would be reduced). Teaching planning will be specified at the beginning of the term.

If the sanitary situation changes and no access to the University facilities is possible, all teaching activities will be carried out completely online. In this case, the adaptations will be communicated to the students through the Virtual classroom.

3. Teaching Methodology.

Theory and practice classes that may be complemented with different types of materials and activities in the Virtual classroom.

Tutorials will be done online (through the UV corporate mail) or face-to-face by prior appointment with the teacher.

If the sanitary situation changes and no access to the University facilities is possible, teaching and tutorials will be carried out completely online. In this case, the adaptations will be communicated to the students through the Virtual classroom.

4. Evaluation.

The evaluation criteria established in the Course Guide are kept.



If the University facilities were closed on the dates set in the official calendar for the final exam, the face-to-face exam will be replaced by an online test.

Written tests	50%
Teamwork: <ul style="list-style-type: none">- Work (30%)- P. Point (10%)	40%
Visit to the Library	10%
TOTAL	100 %

5. Bibliographic references.

The recommended bibliography in the Course Guide is kept. If the sanitary situation changes and the access to the recommended bibliography is not possible, it will be replaced by materials accessible online.