

**COURSE DATA****Data Subject**

Code	33733
Name	Organization and management of social educational institutions
Cycle	Grade
ECTS Credits	6.0
Academic year	2019 - 2020

Study (s)

Degree	Center	Acad. year	Period
1307 - Degree in Pedagogy	Faculty of Philosophy and Educational Sciences	2	Second term

Subject-matter

Degree	Subject-matter	Character
1307 - Degree in Pedagogy	79 - Educational organization and management	Obligatory

Coordination

Name	Department
AGUILAR HERNANDEZ, LUIS	100 - Education and School Management
SAN MARTIN ALONSO, ANGEL	100 - Education and School Management

SUMMARY

In this subject we will analyze the tensions that help us to think about the dynamics, disparate and often contradictory, of the field of education. From the macro or meso level of educational policies to the micro dimension of work in organizations, because their study is inseparable both from the institutional framework and from the concrete organizational context and, more generally, from the transformations in the organizations that operate in other areas and are projected on this particular field.

We bet, in any case, by a look at the organizations that do not invisibilize the subjects that are part of them. The knowledge of a few theoretical frameworks to approach different institutional realities, organizational behavior and organizational design, should serve to prepare the students of the degree of Pedagogy to act as critical agents in socio-educational institutions.

The objectives of this subject are:

To know the basic conceptual elements referring to the organization and management of educational institutions.

Analyze the characteristic features of the field in which the educational organizations operate and the



policies that shape the work in today.

To characterize the dimensions and variables involved in the organization of socio-educational institutions. To know principles and practices of design and actions in socio-educational institutions.

PREVIOUS KNOWLEDGE

Relationship to other subjects of the same degree

There are no specified enrollment restrictions with other subjects of the curriculum.

Other requirements

Those who mark the VERIFICATION of the degree.

OUTCOMES

1307 - Degree in Pedagogy

- Be able to manage information.
- Develop the capacity to solve problems and make decisions.
- Be able to work in multi- and inter-disciplinary teams.
- Be able to integrate and communicate with experts in other areas and in different contexts.
- Be able to adapt to new situations.
- Develop innovation and creativity in professional practice.
- Organise and manage schools and educational institutions, services and resources.

LEARNING OUTCOMES

English version is not available

**WORKLOAD**

ACTIVITY	Hours	% To be attended
Theory classes	45,00	100
Classroom practices	15,00	100
Development of group work	40,00	0
Study and independent work	25,00	0
Preparation of evaluation activities	25,00	0
TOTAL	150,00	

TEACHING METHODOLOGY

The work in the classroom and the autonomous of the students, individual or group, guided by the teacher or the teacher, will focus, at least but without excluding other possibilities, in three areas of activity:

- Exhibitions and activity proposals of the teacher or professor (and, if possible, of the students) of analysis, discussion and debate of texts and other materials.
- Group work of inquiry with a practical side from the concepts worked in clse.
- Individual and group tutorials.

The aim is to combine collective work sessions with group work, face-to-face sessions with individual and group work, exhibitions, debates and seminars, and individual and group follow-up of the work.

Each teacher or professor will specify in their program the different aspects of the methodological proposal.

EVALUATION

Class attendance is essential to address the three areas of activity. Students who can not attend regularly may request their incorporation into a non-attendance modality, whose evaluation will be determined in the teacher's program.

The evaluation will be based on various modalities, to be specified equally in the program of each teacher, among others:

- Group work
- Individual tests
- Class diaries or portfolios
- Exhibitions
- Attendance to group tutorials and follow-up of the works



REFERENCES

Basic

- BELTRAN, F. (2010). Organización y gestión de insituciones socioeducativas. Imposibilidad y desórdenes. València. Reproexpres.
- BELTRÁN, F. y SAN MARTÍN, Á. (2000). Diseñar la coherencia escolar. Madrid. Morata.
- ETKIN, J. (2000). Política, gobierno y gerencia de las organizaciones. Buenos Aires. Pearson Educación.
- ETKIN, J.y SCHVARSTEIN, L. (1989). Identidad de las organizaciones. Invariancia y cambio. Buenos Aires. Paidós.
- GONZÁLEZ, M^a. T. (Coord.) (2003). Organización y Gestión de Centros Escolares: Dimensiones y Procesos. Madrid. Pearson Educación.
- MARTÍN CRIADO, E. (2010). La escuela sin funciones. Crítica de la sociología de la educación crítica. Barcelona. Bellatera.
- MARTÍN RODRÍGUEZ, E. (Coord.) (2002). Desarrollo de las instituciones educativas. Madrid. UNED.

ADDENDUM COVID-19

This addendum will only be activated if the health situation requires so and with the prior agreement of the Governing Council

1. Continguts / 1.Contenidos

- Se mantienen los contenidos y la estructura conforme aparecen en la Guía docente de la materia.

2. Volum de treball i planificació temporal de la docència/2. Volumen de trabajo y planificación temporal de la docencia

- El volumen de trabajo se mantiene tal como se establece en la Guía, tan solo se adapta a las actuales circunstancias algunas de las fechas inicialmente acordadas con los estudiantes.
- Estas exigencias se conjugarán con un cierto margen de flexibilidad para que ningún estudiante se descuelgue del proceso de trabajo. El cual se mantendrá a través del cooreo corporativo, foros, tareas, videoconferencia y demás prestaciones de la plataforma AV.
- Las charlas y seminarios presenciales se reemplazan por actividades alternativas en formato on-line si fuera factible

3. Metodología docente/3. Metodología docente

- La parte de explicación presencial se sustituye por lecturas, foros y videoconferencias, si fuera el caso, para favorecer la dimensión participativa contemplada en la Guía.
- A este efecto en el AV se podrá consultar un esquema/lectura síntesis de cada módulo temático.
- Las tutorías se flexibilizan tal como permiten las herramientas disponibles para realizarlas, tanto por parte del profesorado como de estudiantes.
- En ningún caso esto debe suponer un incremento del tiempo de dedicación de los estudiantes



4. Avaluació/4. Evaluación

- Tanto los criterios generales como las proporciones en la composición de la nota final, se mantienen para valorar el conjunto de las actividades realizadas y subidas al AV por los y las estudiantes.
- El examen final, que no podrá ser presencial, se realizará en forma de ensayo que se ha de subir al AV el día asignado en el calendario oficial para examen de esta materia.

5. Bibliografia/5. Bibliografía

- Se mantienen las lecturas recomendadas al ser textos disponibles en las bases de datos que tiene suscrita la UV (requieren VPN).