

**COURSE DATA****Data Subject**

Code	33496
Name	Techniques and procedures in social work
Cycle	Grade
ECTS Credits	6.0
Academic year	2019 - 2020

Study (s)

Degree	Center	Acad. year	Period
1311 - Degree in Social Work	Faculty of Social Sciences	3	First term

Subject-matter

Degree	Subject-matter	Character
1311 - Degree in Social Work	2 - Methods, models and techniques of social work	Obligatory

Coordination

Name	Department
MARTI TROTONDA, AMPARO	350 - Social Work and Social Services

SUMMARY

The subject *Techniques and Procedures* belongs to the Degree in Social Work, the department of Social Work and Social Services. It is worth 6 ECTS credits and is part of module A: Social Work: Concepts, Methods, Techniques, Theories and Applications, which is one of the four compulsory core subjects included in the degree.

Techniques and Procedures is one of the four subjects which make up the A.2 core subject Methods, Models and Techniques in Social Work. This core subject is related to the A.1 core subject: Fundamentals of Social Work, which takes place in the first academic year. Due to its contents, this subject must be coordinated with the subjects *Methods in Social Work*; *Applied Models to Social Work*; and with the core subject A.3: Social and Communication Skills in Social Work.

Techniques and Procedures provides students with abilities and skills for intervention. It is structured in three main teaching units:



1. Fundamental Knowledge and Intervention Techniques, aimed at offering the student tools for professional performance. These techniques are the last methodological step before descending onto social reality; they are the ways in which ideas of change will be presented to users. This unit focuses on knowledge and intervention techniques and their application, as well as different support elements, instruments and tools for social intervention applied to microsocial (persons, families and small groups), mesosocial (big groups) and macrosocial (community and social and cultural animation, action and mobilization techniques) levels.

2. Processes in the determination of the intervention environments. This unit intends to enable the student to identify different professional contexts of change and know how and when to use each of them, this is, recognize the different complex relational situations that classify professional intervention by giving it sense and establishing limits.

3. Some Procedures in Support Intervention at an Individual, Family and Group level. This unit is aimed at offering the students knowledge to help them solve conflicts, to favour mediation between individuals and groups and a tool of professional analysis to encourage self-assessment and contributes a different vision of the cases (e.g. supervision).

At the end of the course, students will have acquired the necessary knowledge, aptitudes, skills and abilities to perform professional intervention.

PREVIOUS KNOWLEDGE

Relationship to other subjects of the same degree

There are no specified enrollment restrictions with other subjects of the curriculum.

Other requirements

OUTCOMES

1311 - Degree in Social Work

- Students must be able to apply their knowledge to their work or vocation in a professional manner and have acquired the competences required for the preparation and defence of arguments and for problem solving in their field of study.
- Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration.
-
-
-



-
- Capacidad para trabajar con los comportamientos que representan un riesgo para las personas, grupos y comunidades, identificando y evaluando las situaciones y circunstancias que configuran dicho comportamiento y elaborando estrategias de modificación de los mismos.
-
-

LEARNING OUTCOMES**English version is not available****WORKLOAD**

ACTIVITY	Hours	% To be attended
Theoretical and practical classes	60,00	100
Attendance at events and external activities	5,00	0
Development of group work	15,00	0
Development of individual work	5,00	0
Study and independent work	15,00	0
Readings supplementary material	10,00	0
Preparation of evaluation activities	5,00	0
Preparing lectures	5,00	0
Preparation of practical classes and problem	15,00	0
Resolution of case studies	15,00	0
TOTAL	150,00	

TEACHING METHODOLOGY**English version is not available****EVALUATION****English version is not available**



REFERENCES

Basic

- CAMPANINI, A. Luppi, F. (1991): Servicio social y modelo sistémico. Barcelona: Ed. Paidós, Colección Terapia Familiar.
- COLETTI, M. i Linares, J. L. (comp.) (1999): La intervención sistémica en los servicios sociales ante la familia multiproblemática. La experiencia de Ciutat Vella. Barcelona: Ed. Paidós, Colección Terapia Familiar.
- BARRERA ALGARÍN E. (2005): Metodología del trabajo social. Sevilla: Aconcagua Libros.
- ESCARTÍN CAPARRÓS, M. J. (1992): Manual de trabajo social. Alacant: Ed. Aguaclara, Colección Amalgama.
- OCHOA DE ALDA, I. (1995): Enfoques en terapia familiar sistémica. Barcelona: Ed. Herder, Biblioteca de Psicología, Textos Universitarios.
- NAVARRO GÓNGORA, J. (1992): Técnicas y programas en terapia familiar. Buenos Aires: Ed. Paidós, Colección Terapia Familiar.
- ESCARTÍN CAPARRÓS M. J.; Palomar Villena, M. & Suárez Soto, E. (1997): Introducción al trabajo social II. Alacant: Ed. Aguaclara, Colección Amalgama.
- FERNÁNDEZ GARCÍA, T. (coord.) (2007): Trabajo social con casos. Madrid: Alianza Editorial.
- LÁZARO FERNÁNDEZ, S. [et alii] (2007): Aprendiendo la práctica del trabajo social. Madrid: Ed. Universidad Pontificia Comillas.
- SATIR, V. (1988): Nuevas relaciones humanas en el núcleo familiar. México: Editorial Pax.
- POYATOS GARCÍA, A. (coord.) (2003): Mediación familiar y social en diferentes contextos. València: Nau Llibres / Publicacions de la Universitat de València.
- MUNUERA GÓMEZ, P. (2007): «El modelo circular narrativo de Sara Cobb y sus técnicas», Portularia, vol. VII, núm. 12, pàg. 85-106.
- CARRIÓN, J. A. (2007): Técnicas de negociación. VI Encuentro de responsables de protocolo y relaciones institucionales de las universidades españolas. Alacant: Universitat dAlacant.
- PETTES, D. E. (1974): La supervisión en el trabajo social. Método para formación de estudiantes y desarrollo del staff. Madrid: Euramérica, S.A.
- FERNÁNDEZ BARRERA, J. (1997): La supervisión en el trabajo social. Barcelona: Editorial Paidós.
- LILLO BENEYTO, A. (2007): «Un modelo teórico práctico para el proceso de supervisión en trabajo social», Portularia, vol. VII, núm. 12, pàg. 123-138).
- PORCEL, A. i Vázquez, C. (1995): La supervisión espacio de aprendizaje significativo, instrumento para la gestión. Saragossa: Libros Certeza, Colección INTRESS.
- WHITE, M. i Epston, D. (1993): Medios narrativos para fines terapéuticos. Adelaida, Austràlia: Ed. Paidós.



Additional

- BROWN, A. (1988): Treball de grup. Barcelona: Frontissa.
- TSCHORNE, P. (1997): Dinámica de grupo en trabajo social. Salamanca: Amaru.
- VÉLEZ RESTREPO, O. L. (2003): Reconfigurando el trabajo social. Perspectivas y tendencias contemporáneas. Buenos Aires: Espacio Editorial.
- CIRILLO, S. (1994): El cambio en los contextos terapéuticos. Barcelona: Ed. Paidós.
- CORTIGIANI, M. (2005): La supervisión en el Trabajo Social. Roma: Ed. Minotauro.
- KONOPKA, G. (1968): Trabajo social de grupo. Madrid: Suramérica S. A.
- FONT, T. i Porcel, A. (1986): Estudios sobre técnicas de trabajo social. Barcelona: Col·legi Oficial de Diplomats en Treball Social i Assistents Socials de Catalunya.
- IMBER-BLACK, Evan (2000): Familias y sistemas amplios. Buenos Aires: Ed. Amorrortu.

ADDENDUM COVID-19

This addendum will only be activated if the health situation requires so and with the prior agreement of the Governing Council

English version is not available