

**FITXA IDENTIFICATIVA****Dades de l'Assignatura**

Codi	44237
Nom	Com redactar i presentar un text acadèmic
Cicle	Màster
Crèdits ECTS	3.0
Curs acadèmic	2024 - 2025

Titulació/titulacions

Titulació	Centre	Curs	Període
2243 - Màster Universitari en Estudis Anglesos Avançats	Facultat de Filologia, Traducció i Comunicació	1	Segon quadrimestre

Matèries

Titulació	Matèria	Caràcter
2196 - M.U. en Estudis Anglesos Avançats	14 - Com redactar i presentar un text acadèmic	Obligatòria
2243 - Màster Universitari en Estudis Anglesos Avançats	14 - Com redactar i presentar un text acadèmic	Obligatòria

Coordinació

Nom	Departament
RICART VAYA, ALICIA	155 - Filologia Anglesa i Alemanya
SEVILLA PAVON, ANA	155 - Filologia Anglesa i Alemanya

RESUM

This subject aims to instruct the student as to how to compose an academic text with a content which is effective, well-organised and grammatically correct. In order to do this, the steps of the composition process are analysed: planning, transcription and reviewing through the use of strategies which facilitate the production of well-constructed texts according to the type of genre to be achieved (research, dissemination, MA dissertation, etc.). The language (vocabulary, syntax, grammar) specific to academic texts will also be analysed, taking into consideration non-discriminatory uses as well as relevant rhetorical functions and differentiating features specific to the area of study (linguistics, medicine, tourism, economics, law, etc.). To this aim, diverse texts belonging to a variety of disciplines will be used, so as to show the relevant structures and most recurrent vocabulary.



The subject will be divided in two parts: one particularly dealing with the writing of academic papers within the field of linguistics, and another focusing on the writing of academic papers with literature as their object of study. Specific methods, resources and conventions particular to each of these two fields will be presented and discussed in class. Additionally, the course will instruct students in academic English in regards to writing their own research as well as to presenting it orally.

The final aim of this subject is to facilitate students the process of research, composition and presentation of their Master's Final Project, and of a subsequent doctoral degree within the humanities that they may pursue after the completion of the MA.

CONEIXEMENTS PREVIS

Relació amb altres assignatures de la mateixa titulació

No heu especificat les restriccions de matrícula amb altres assignatures del pla d'estudis.

Altres tipus de requisits

There are no specific requeriments for this course but an excellent command of oral and written English is expected.

2196 - M.U. en Estudis Anglesos Avançats

- Que els estudiants sàpiguen comunicar les conclusions (i els coneixements i les raons últimes que les sustenten) a públics especialitzats i no especialitzats d'una manera clara i sense ambigüitats.
- Capacitat per a realitzar treballs d'investigació de caràcter acadèmic en els distints àmbits dels Estudis Anglesos.
- Capacitat per a presentar i defensar un treball d'investigació en l'àrea dels Estudis Anglesos, utilitzant la terminologia i els recursos adequats i apropiats dins del camp objecte d'estudi.
- Capacitat per a reconèixer les metodologies i teories, així com els temes, principis terminològics, teòrics, formals i ideològics fonamentals per a la introducció a la investigació lingüística o literària en l'àrea d'Estudis Anglesos.
- Capacidad para interpretar y analizar textos representativos de la pluralidad lingüística y cultural de las sociedades anglófonas contemporáneas con el fin de reflexionar sobre su relevancia, no sólo en referencia a los contextos socio-lingüísticos, históricos, políticos y culturales en los que se inscriben, sino también en relación con la globalización de la cultura, dentro de los ?Estudios Ingleses.
- Capacitat per a aplicar i integrar les destreses i els coneixements teòrics adquirits sobre les distintes ferramentes disponibles tant en suport imprès com a informàtic (TIC) a fi de realitzar una anàlisi crítica pròpia i rigorosa, dins dels Estudis Anglesos.



- Capacitat per a aconseguir autonomia progressiva en l'aprenentatge, busques pròpies de recursos i informació, accedint per a això a fonts bibliogràfiques i documentals sobre els distints àmbits que conformen els Estudis Anglesos.
- Capacitat per a organitzar, estructurar i desenrotllar les idees en variats tipus de documents acadèmics, de major o menor envergadura: des de l'assaig, l'informe tècnic, el comentari crític, fins al plantejament inicial que ha de subjaure a un treball d'investigació de més ampli calat com és la realització d'un Treball Fi de Màster, dins dels Estudis Anglesos.

Students will

- understand the meaning and implications of research within the field of the humanities in general and particularly within that of English Studies
- know how to avoid plagiarism
- know the conventions of academic writing in linguistics and literature
- know about scientific methods of research in linguistics and literature
- be acquainted with different ways to construct, write and present a research piece by means of the analysis of already existing MA and PhD dissertations
- know about several types, methods and tools of research
- know how to plan and structure research pieces
- know how to write a research proposal, an abstract, and a sample chapter
- know how to plan and structure an oral defence of their work
- know about different citation systems and style manuals
- know how to write hypothesis and conclusions
- know how to defend their claims by means of original arguments and previous research
- know how to edit research pieces
- know how to integrate references within their research
- know how to adequately present their written research by means of orthotypographical conventions

DESCRIPCIÓ DE CONTINGUTS



1. Academic writing I: Tools, methods and conventions of academic writing in English

- Reading and researching: skimming, scanning, summarizing
- Planning and organizing: writing introductions and conclusions, methods of paragraph development
- Using sources: how to quote and avoid plagiarism
- Citation systems and style manuals
- Revising and editing
- Orthotypographical conventions

2. Research in Linguistics in English: Topics, tools, methods and writing conventions

- Types of research papers
- Quantitative vs. Qualitative research
- Structure of a research paper in linguistics
- Conventions of academic writing in linguistics
- Preplanning, planning, drafts, journal submission and conventions, camera-ready versions, proofs, and publishing
- Introducing statistics in linguistic papers: figures, tables, statistic test and quantitative data.

3. Academic writing II: Genres in academic writing

- Research proposals
- Book reviews
- Brief research reports
- Literature reviews
- Research abstracts
- Dissertations and theses: Masters Final Project

4. Presenting a research piece: Theory

- Types of presentations
- Structure of an academic presentation
- Conventions in academic presentations
- Communication and audience engagement
- Body language in oral communication
- Technological support and traditional methods
- Presentations of a Masters Dissertation

5. Writing and presenting research in Literature: Practice



Student presentations and discussion of research pieces in literature

6. Writing and presenting research in Linguistics: Practice

Student presentations of research pieces in Linguistics

VOLUM DE TREBALL

ACTIVITAT	Hores	% Presencial
Classes de teoria	24,00	100
Elaboració de treballs en grup	5,00	0
Elaboració de treballs individuals	8,00	0
Estudi i treball autònom	9,00	0
Lectures de material complementari	4,00	0
Preparació d'activitats d'avaluació	9,00	0
Preparació de classes de teoria	8,00	0
Preparació de classes pràctiques i de problemes	8,00	0
TOTAL	75,00	

METODOLOGIA DOCENT

The course is divided into theory-based and practical classes. Theory-based classes will provide the guidelines to academic writing and oral presentation of research pieces. Lectures will focus on clarification and discussion of key concepts, methods, conventions and techniques rather than on exposition of matter students can find in the dossiers and bibliography. Consequently students are expected to work on assigned tasks before attending class. The practical classes will be devoted to problem solving and case studies. Students will be asked to produce individual written material and to give oral presentations, either individually or in groups. In addition to lectures and seminars, students may be asked to attend tutorials in small groups in order to revise some of their written activities. In both, theory and practice, students are expected to participate actively through discussion.

Teaching methods

TM1-Introduction of theoretical content through lectures, with IT support where relevant

TM2-Pair or group work

TM3-Set readings (autonomous reading or with classroom discussion, selecting relevant information, relating concepts, studying, completing work sheets, writing outlines or summaries)



TM4-Oral presentation of set readings, oral or written summaries

TM5-Theoretical and practical problem solving (exercises, compilation of data for analysis, analysis of written, oral, audiovisual, digital and/or multimodal texts from different genres)

TM6-Individual paper (design and development of a project for its oral or written presentation)

TM7-Group paper (joint design and development of a project for its oral or written presentation. Negotiation of topic, paper organization, distribution of tasks, joint writing and revising)

TM8-Oral presentation of individual paper with audiovisual support

TM9-Oral presentation of group papers with audiovisual support (Negotiation of topic, organization, distribution of tasks, writing, revising, and presentation options)

AVALUACIÓ

First call:

Assessment of class attendance and active participation (30%)

Assessment of competences through written and/or oral projects (70%)

Second call:

The mark obtained for class attendance and active participation will be carried over for the second call (30%). The remaining 70% will be also assessed through written and/or oral projects.

Having another person or company do the writing of an assignment for you, which includes using artificial intelligence tools like ChatGPT, is considered plagiarism, thus a violation of academic integrity. It will automatically lead to a failing grade and MAES instructors reserve the right to conduct an investigation and reassess students who are suspected of having resorted to any sort of plagiarism in their work.

REFERÈNCIES

Bàsiques

- Alley, Michael. *The Craft of Scientific Presentations: Critical Steps to Succeed and Critical Errors to Avoid*. NY: Springer, 2013.
- Carter, Matt. *Designing Science Presentations: A Visual Guide to Figures, Papers, Slides, Posters and More*. Amsterdam: Elsevier, 2013



- Godfrey, Jeanne. *How to Use your Reading in your Essays*. Basingstoke: Palgrave Macmillan, 2013.
- Graff, Gerald and Cathy Birkenstein. *They Say, I Say: The Moves that Matter in Academic Writing*. New York : W.W. Norton & Company, 2014.
- Osmond, Alex. *Academic Writing and Grammar for Students*. London: SAGE, 2013.
- Wallwork, Adrian. *English for Presentations at International Conferences*. NY: Springer, 2010.

Complementàries

- Bailey, Stephen. *A Handbook for International Students*. NY: Routledge, 2006
- Borg, James. *Body Language: How to Know Whats Really being Said*. Harlow: Pearson, 2013.
- Cottrell, Stella. *Dissertations and Project Reports: A Step by Step Guide*. Basingstoke, Hampshire: Palgrave Macmillan, 2014.
- Curry, Mary Jane and Theresa Lillis. *A Scholar's Guide to Getting Published in English: Critical Choices and Practical Strategies*. Bristol: Multilingual Matters, 2014.
- James, E. Alana and Tracesea H. Slater. *Writing your Doctoral Dissertation or Thesis Faster: A Proven Map to Success*. Thousand Oaks, California: SAGE, 2014.
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- Oshima, Alice and Ann Hogue. *Longman Academic Writing Series. 3, Paragraphs to Essays*. White Plains, NY: Pearson, 2014.
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- Tognini-Bonelli, Elena and Del Lungo Camiciotti, Gabriella (eds.). *Strategies in Academic Discourse*. Philadelphia: J. Benjamins, 2005.
- Thesen, Lucia and Linda Cooper, eds. *Risk in Academic Writing: Postgraduate Students, their Teachers and the Making of Knowledge*. Bristol; Buffalo; Toronto: Multilingual Matters, 2014.
- Turabian, Kate L., Wayne C. Booth, Gregory G. Colomb, Joseph M. Williams, and the University of Chicago Press editorial staff. *A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers*. University of Chicago. Press. Chicago: The University of Chicago Press, 2013.
- Wentz, Elizabeth. *How to Design, Write, and Present a Successful Dissertation Proposal*. Los Angeles: SAGE, 2014.